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| **APPLICATION FOR THE POST OF PRINCIPAL** |
| **(To be filled in by the Candidate)** |
| **Advertisement Details: Daily \_\_\_\_\_\_\_\_\_\_\_\_\_ Dated \_\_\_\_\_\_\_\_\_\_** | Affix recent passport size photo here and attest **( Do not staple)** |
| **Name of the College applied for:** |  |
|  |  |  |
|  |  |  |   |
| **Sr. No.** | **Particulars** | **Details** | **Proof Encl. No.** |
| 1 | Name (In Capital letters) |   |   |
| 2 | Father's / Husband's Name |   |   |
| 3 | Date of Birth |   |   |
| 4 | Place of Birth |   |   |
| 5 | Age (as on date of submission of application) |   |   |
| 6 | Sex (Male / Female) |   |   |
| 7 | Marital Status |   |   |
| 8 | Nationality |   |   |
| 9 | Religion |   |   |
| 10 | Category (GEN /SC /ST /OBC/ OTHER) |   |   |
| 11 | Do you belong to physically Handicapped category (If yes enclose relevant certificate) |   |   |
| 12 | Address for Correspondence |   |
| Pin Code |   |
| Contact Number |   |
| 13 | Permanent Address |   |
| Pin Code |   |
| Contact Number |   |

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| **14** | **Academic Qualifications (Secondary School Examination onwards)** |
| Examination / Degree | Board / University | Subject / Specialization  | Year of Passing | CGPA / % Marks | Division  | Proof Encl. No |   |
| High School / Secondary |   |   |   |   |   |   |   |
| Sr. Secondary |   |   |   |   |   |   |   |
| B.E. / B. Tech |   |   |   |   |   |   |   |
| M.E. / M. Tech |   |   |   |   |   |   |   |
| Ph. D |   |   |   |   |   |   |   |
| Other |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |
| **15** | **Details of experience in academic institution(s) / research organization(s) [ In Chronological order]** |
| Post Held | Organization | Period | Pay Scale | Basic Pay or AGP / GP | Proof Encl. No |
|   |   | From | To | Duration |
|   |   |   |   |   |   |   |   |
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| **16** | **Details of industrial / field experience [In Chronological order]** |
| Post Held | Organization | Period | Pay Scale | Total Monthly Emolument | Proof Encl. No |
|   |   | From | To | Duration |
|   |   |   |   |   |   |   |   |
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| **17** | **Details of Scholarships / Awards / Honours/ with proof (Attach Separate Sheet if required)** |
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| **18** | **Details of Academic achievements with proof (Attach Separate Sheet if required)** |
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| **19** | **Developed / Participation in Production of educational programs with poof (Attach separate sheet if required)** |
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| **20** | **Conducted Short Term / Continuing Education Programmes / Other Courses with proof (Attach separate sheet if required)** |
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| **21** | **Attended STTP / Conferences / Workshops / Symposium etc. (Attach separate sheet if required)** |
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| **22** | **Special Training / Assignment (Attach separate sheet if required)** |
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| **23** | **Publication** |
| **(A) Research** |
| Papers In | Published (Nos,) | Accepted (Nos.) | Communicated (Nos.) | Remarks |
|
| Referred International Journals |   |   |   |   |
| Referred National Journals |   |   |   |   |
| Conferences / Symposia |   |   |   |   |
| Books |   |   |   |   |
| Review / Research / Feasibility Reports |   |   |   |   |
| **(B) List of Publication in Journal [attach separate list if required]** |
| Details (Author(s) / Title / Volume / Page / Year) |   | Cumulative Impact Factor | Proof Encl. No. |
|   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |
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| **(C) List of Publications in Conference Proceedings (attach Separate list if required)** |
| Details  |   |   |   |   |   |   | Proof Encl. No. |
|   |   |   |   |   |   |   |   |
|   |   |   |   |   |   |   |   |
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| **24** | **Details IPRs / Patents etc. (attach Separate list if required)** |
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| **25** | **Thesis Supervision (in Number).** |
| Description | Awarded | Submitted | In progress | Remark |
| Ph. D |   |   |   |   |
| ME / M. Tech |   |   |   |   |
| Others |   |   |   |   |
|   |   |   |   |   |
| **26** | **Sponsored Research / Consultancy project (attach separate list if required)** |
| Name of Project | Funding Agency | Amount (In Rs. Lakhs) | Status | Remark |
| Ph. D |   |   | Completed | In Progress |   |
| ME / M. Tech |   |   |   |   |   |
| Others |   |   |   |   |   |
|   |   |   |   |   |   |
| **27** | **Membership / Fellowship of Professional Bodies / Societies** |
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|   |
| **28** | **Administrative responsibilities held in chronological order (attach separate list if required)** |
| Position Held | Organization | Nature of responsibility | Period | Proof Encl. No |
| From | To |
|   |   |   |   |   |   |
|   |   |   |   |   |   |
|   |   |   |   |   |   |
| **29** | **Give name, designation and address of at least two referees, not related to you but well acquainted with your academic and administrative performance and conduct** |
| (i) | (ii) |
|
| Email ID:  | Email ID:  |
| Mobile No.  | Mobile No.  |
| (iii) | (iv) |
|
| Email ID:  | Email ID:  |
| Mobile No.  | Mobile No.  |
| **30** | **Details of Present Employer** |
| Name & Address | Contact Number ( Phone / Mobile) | Nature of Present Post  | Present Pay Details |
| Pay Band | AGP / GP | Other Allowances | Total Emoluments |
|   |   | Permanent |   |   |   |   |
|   |   | Temporary |   |   |   |   |
|   |   | Ad-hoc |   |   |   |   |
|   |   | Contractual |   |   |   |   |
|  |   |   |   |   |   |   |   |   |
|  |   |   |   |   |   |   |   |   |
| **31** | **If appointed minimum time you will require to join on the post?** |  |
| **32** | **Any other information you wish to give (attach extra sheet if required)** |  |

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| **Declaration by the Candidate** |
|  I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ hereby declare that the information given by me in this application form is true to the best of my knowledge and belief. If, at any time, I am found to have concealed any material /information or given any false information, my candidature / appointment may be summarily rejected / terminated without any notice or compensation and I am liable for legal action against me. |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | **Signature of Applicant** |
|  |  |  |  |  |  |  |  |  |
| Place: |  |  |  |  |  |  |  |
| Date:  |  |  |  |  |  |  |  |

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| This Certificate is to be issued in the Institute / Organization / Industry's official letter head. |
| (This certificate must be signed by the employer in case of the candidate already in service whether in permanent / ad-hoc/temporary capacity) |
| **CERTIFICATE FROM THE PRESENT EMPLOYER** |
| Ref No.  |  |  |  |  |  | Date: |
|  Forwarded, Shri./ Smt. / Dr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ bearing the designation of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ holds the post in our institute / organization in permanent / ad-hoc / temporary / contractual capacity. |
|  He / She is drawing the pay in the pay-band / scale \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ with AGP/GP\_\_\_\_\_\_\_\_\_\_\_\_\_. This institution / organization has no objection to the candidature of the applicant being considered for appointment to the post of Principal in the college. |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | **Signature of the Employer with Seal** |
|  |  |  |  |  | Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  | Designation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |  |  |  |  |  |  |  |  |
| Place:  |  |  |  |  |  |  |  |
| Date: |  |  |  |  |  |  |  |