

## APPLICATION FOR THE POST OF PRINCIPAL

(To be filled in by the Candidate)

Advertisement Details: Daily \_\_\_\_\_ Dated \_\_\_\_\_

Name of the College applied for: \_\_\_\_\_

Affix recent  
passport size  
photo here and  
attest  
( Do not staple)

Sr. No.	Particulars	Details	Proof Encl. No.
1	Name (In Capital letters)		
2	Father's / Husband's Name		
3	Date of Birth		
4	Place of Birth		
5	Age (as on date of submission of application)		
6	Sex (Male / Female)		
7	Marital Status		
8	Nationality		
9	Religion		
10	Category (GEN /SC /ST /OBC/ OTHER)		
11	Do you belong to physically Handicapped category (If yes enclose relevant certificate)		
12	Address for Correspondence		
	Pin Code		
	Contact Number		
13	Permanent Address		
	Pin Code		
	Contact Number		

<b>14</b>	<b>Academic Qualifications (Secondary School Examination onwards)</b>							
	Examination / Degree	Board / University	Subject / Specialization	Year of Passing	CGPA / % Marks	Division	Proof Encl. No	
	High School / Secondary							
	Sr. Secondary							
	B.E. / B. Tech							
	M.E. / M. Tech							
	Ph. D							
	Other							
<b>15</b>	<b>Details of experience in academic institution(s) / research organization(s) [ In Chronological order]</b>							
	Post Held	Organization	Period			Pay Scale	Basic Pay or AGP / GP	Proof Encl. No
			From	To	Duration			
<b>16</b>	<b>Details of industrial / field experience [In Chronological order]</b>							
	Post Held	Organization	Period			Pay Scale	Total Monthly Emolument	Proof Encl. No
			From	To	Duration			
<b>17</b>	<b>Details of Scholarships / Awards / Honours/ with proof (Attach Separate Sheet if required)</b>							

<b>18</b>	<b>Details of Academic achievements with proof (Attach Separate Sheet if required)</b>																														
<b>19</b>	<b>Developed / Participation in Production of educational programs with poof (Attach separate sheet if required)</b>																														
<b>20</b>	<b>Conducted Short Term / Continuing Education Programmes / Other Courses with proof (Attach separate sheet if required)</b>																														
<b>21</b>	<b>Attended STTP / Conferences / Workshops / Symposium etc. (Attach separate sheet if required)</b>																														
<b>22</b>	<b>Special Training / Assignment (Attach separate sheet if required)</b>																														
<b>23</b>	<b>Publication</b>																														
	<b>(A) Research</b>																														
	<table border="1"> <thead> <tr> <th>Papers In</th> <th>Published (Nos.)</th> <th>Accepted (Nos.)</th> <th>Communicated (Nos.)</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>Referred International Journals</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Referred National Journals</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Conferences / Symposia</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Books</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Review / Research / Feasibility Reports</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Papers In	Published (Nos.)	Accepted (Nos.)	Communicated (Nos.)	Remarks	Referred International Journals					Referred National Journals					Conferences / Symposia					Books					Review / Research / Feasibility Reports				
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<b>(B) List of Publication in Journal [attach separate list if required]</b>							
Details (Author(s) / Title / Volume / Page / Year)				Cumulative Impact Factor			Proof Encl. No.
<b>(C) List of Publications in Conference Proceedings (attach Separate list if required)</b>							
Details							Proof Encl. No.
<b>24</b>	<b>Details IPRs / Patents etc. (attach Separate list if required)</b>						
<b>25</b>	<b>Thesis Supervision (in Number).</b>						
	Description	Awarded	Submitted	In progress		Remark	
	Ph. D						
	ME / M. Tech						
	Others						
<b>26</b>	<b>Sponsored Research / Consultancy project (attach separate list if required)</b>						
	Name of Project	Funding Agency	Amount (In Rs. Lakhs)	Status		Remark	
	Ph. D			Completed	In Progress		
	ME / M. Tech						
	Others						
<b>27</b>	<b>Membership / Fellowship of Professional Bodies / Societies</b>						
<b>28</b>	<b>Administrative responsibilities held in chronological order (attach separate list if required)</b>						
	Position Held	Organization	Nature of responsibility	Period		Proof Encl. No	
				From	To		

<b>29</b>	<b>Give name, designation and address of at least two referees, not related to you but well acquainted with your academic and administrative performance and conduct</b>						
	(i)			(ii)			
	Email ID:			Email ID:			
	Mobile No.			Mobile No.			
	(iii)			(iv)			
	Email ID:			Email ID:			
Mobile No.			Mobile No.				
<b>30</b>	<b>Details of Present Employer</b>						
	Name & Address	Contact Number ( Phone / Mobile)	Nature of Present Post	Present Pay Details			Total Emoluments
				Pay Band	AGP / GP	Other Allowances	
			Permanent				
			Temporary				
			Ad-hoc				
		Contractual					
<b>31</b>	<b>If appointed minimum time you will require to join on the post?</b>						
<b>32</b>	<b>Any other information you wish to give (attach extra sheet if required)</b>						

**Declaration by the Candidate**

I, \_\_\_\_\_ hereby declare that the information given by me in this application form is true to the best of my knowledge and belief. If, at any time, I am found to have concealed any material /information or given any false information, my candidature / appointment may be summarily rejected / terminated without any notice or compensation and I am liable for legal action against me.

**Signature of Applicant**

Place:

Date:

This Certificate is to be issued in the Institute / Organization / Industry's official letter head.

(This certificate must be signed by the employer in case of the candidate already in service whether in permanent / ad-hoc/temporary capacity)

**CERTIFICATE FROM THE PRESENT EMPLOYER**

Ref No. \_\_\_\_\_

Date: \_\_\_\_\_

Forwarded, Shri./ Smt. / Dr. \_\_\_\_\_ bearing the designation of \_\_\_\_\_ holds the post in our institute / organization in permanent / ad-hoc / temporary / contractual capacity.

He / She is drawing the pay in the pay-band / scale \_\_\_\_\_ with AGP/GP \_\_\_\_\_. This institution / organization has no objection to the candidature of the applicant being considered for appointment to the post of Principal in the college.

**Signature of the Employer with Seal**

Name \_\_\_\_\_

Designation \_\_\_\_\_

Place:

Date: